

MEDICATION POLICY

When medication is received at Health Services, the following is to be observed:

1. Medication is to be brought in its original container.
2. A copy of the prescription or a note from the prescribing physician stating:
 - a. The name of the medication, dose, route and the time(s) of administration
3. A note from the parent/guardian is to be received with all new medications or changes to current medication, including discontinued prescriptions. Information included in the note should be the reason for the change, the name of the medication, dose, route and time(s) to be given.

THIS IS TO BE DONE FOR ALL EXISTING PRESCRIPTIONS AND OR ANY AND ALL CHANGES OR NEW PRESCRIPTIONS. DOCTORS MAY FAX HEALTH SERVICES THE NEW PRESCRIPTION ORDER TO 478-751-6139.

Graves Pharmacy, a local pharmacy, provides Health Services with medication that is needed for emergency situations, i.e. changes in a prescription, lost medication or medication left at home. Please note parents/guardians will be responsible for all charges.

A two week supply of medication is strongly recommended upon arrival, the first day of school. Our medication system provides the following:

1. Student have their own container, with their names clearly marked.
2. There is a separate container for every day of the week with compartments for morning, lunch, supper and bedtime doses.
3. Every Thursday, medication is preset for the following week, signed off by two nurses, according to the MARS, to prevent medication errors. Due to this, we will need two weeks of medication the first week of school. We will be one week ahead of you.

When empty prescription bottles are received, please note, the above system allows us to have a one week supply of medication.