

## **BST Meeting Minutes** 1/25/19

**Members present:** J. Smith, T. Neil S. Knight, S. Milam, T. Little, I. Roberts, P. Edenfield, K. Smith, N. Bennett, A. Jackson, S. Layson, C. Bain, T. Kimbrough

**Bushes behind Cottage 1 and 2 (Layson):** Can bushes behind cottage 1 and 2 be removed b/c people have trouble backing out of parking lot?

**Chain of Command (Layson):** Please refresh everyone on the chain of command if all administrators are off campus and Deborah is not in the office. Can we review the protocol for when this happens?

**Handicap Safety Swings- (Creech)-** We are getting updated bids for playground surfaces. That will be before more swings.

**Permanent subs (Bennett)-** Do we need more? Teachers are covering for each other and it hinders academic progress. BST thinks it's a good idea. It is hard to find and hire them. Old subs have become permanent and now it is middle of the year and the hiring process is long. Many candidates will not accept the pro-rated salary. Now is a good time to discuss for next school year.

**Teacher assignments for AdvancEd (Bennett)-** Can teachers have more heads up for assignments and observations due. GAB did not get the instructions very far in advance. We were assigned a liaison late. Team needs time to review all the evidence and the review is only one month away. Teachers are done submitting evidence, unless something is found to be needed when the team reviews.

**CCRPI (J. Smith)-** Data will be posted on our website. It hasn't been yet b/c state schools want to explain why we have an F rating and so do all 3 schools. The explanation is that we are school for students with special needs and we don't have a large enough population to meet many of the indicators. Even if we pass, our numbers are too small for it to count. We have a 4-star climate rating based on parent and student surveys. Dr. Gibson explained it to parents/families that called in. Parents will explain to others. Our students achieve more here than they would in their county due to the services they can receive. Points we can't earn count as a zero rather than an N/A. We could never make a 100 due to our numbers. We should go back to 5 from 4 stars due to our PBIS team this year. We were one point from a 5 last time we were rated. This could be to missing responses. Dr. Moore will soon be posting an explanation.

**AdvancED Survey Results (Layson)-** Information from surveys was in multipurpose room. One survey mentioned "feeling hated" and that was troubling. Data will be reviewed and addressed, but we cannot directly respond b/c surveys are anonymous. Larger issues will be put on a list to address.

**Application Guidelines for Student Council (Bennett)-** Reviewed new guidelines for student council that will begin with the next election. Changes include: 2 middle, 2 middle VI plus, 2 high, and 2 high VI plus slots, conduct- no more than 3 detentions from previous year, 75 or higher grades throughout the year

Elections- Candidate has 1 min to speak on news Sept 6<sup>th</sup>, 1 poster can be used and must be turned in to Ms. Eckman for approval, poster can be hung in the hall on Sept. 6<sup>th</sup>, no campaigning, vote based on the poster and the speech, middle and high vote

**Lice (Bechtel)-** What policy do we have in place for preventative and reoccurring issues of lice? Should teachers regularly check their students for lice as a preventative measure?

There are policies in the handbook, if a nurse says there are nits the child goes home

Nursing staff makes medical decisions

Make Dr. Gibson aware if there is a difference of opinion b/w teachers and nurses.

Communication problems with nursing staff and teachers were discussed. Nurses are not always open to talking about issues. There are notes in the opinion box related to this issue as well asking Dr. Gibson to follow up with nursing staff regarding these issues.

**Comment Box (Bennett)**- The area formally used for teachers to eat their lunch is now used by students with sensory issues at breakfast and lunch.

Can we have a designated area for staff in the lunchroom?

**11:30 Lunch Duty**- Can we remind staff that at lunch time you are still on duty to help. Some eat with students and then taking a 30 min break also.

**Surplus Items**- Junk behind Sandy's house looks bad, what will be done with it? These are surplus items that are only removed once a year.

**Bed bugs**- How have we addressed this problem? New mattresses have been bought several times

Dr. Gibson has mentioned a plan for replacing mattresses

Cottage 5 has been redone

We have paid for an agency to come and clean cottages

**Flu**- In the past we increased sanitizers and sent out info about hand washing. Can we do this again?

**Stickers on a door**- Someone commented that there are too many stickers on a door, but we do not know which door they are referring to. Some things are required to be posted b/c of safety plan.

**Signage**- Visitors are confused about how to get to the office and which door to enter. Signage is needed for restrooms. It is on the safety plan to address providing clear signs.

**Bells (Roberts)**- Can we have soft bells through the day and the jingle in the morning?

Jingle was a PBIS decision so all kids know the GAB Way, but quality of recording is not the greatest.

It is on the announcements, but some classes don't watch the news each day and we don't all watch at the same time

Purpose was to start and end with the jingle each day, but people think it's too loud and hard to understand

Nathan controls the volume. It is extra loud in some places. Individual volume controls need adjusting. Disturbs kids with sensory issues and they do not follow bell schedule in cottages.

Can we have the Jingle only for the first and last bell- not needed at 810 and 815?