

Georgia Department of Education  
**Job Announcement**

<b>Posting Date: May 19<sup>th</sup>, 2022</b> Announcement: GAB		<b>Apply by: Until filled</b>	
Position Title: Part time hourly bus driver	Location:	Georgia Academy for the Blind 2895 Vineville Avenue Macon, GA 31204	Program/Unit: Georgia Academy for the Blind /Division of State Schools
Position #:			
<b>Description of Duties:</b>			
<p>Under general supervision, duties include but are not limited to: provide a means of transportation for students/staff of the Georgia Academy for the Blind; responsible for meeting state driver licensure requirements and obeys all laws for operation of a school bus; the candidate is under the supervision of the school Property and Supply Manager and the Superintendent; enforce normal school system and/or state regulations while transporting groups; maintain a safe environment within the bus by enforcing rules of conduct and responding to emergencies; cleaning the bus at the end of each trip; stay with groups on all trips; demonstrate courteous and respectful behavior with students, staff and the general public; prohibit food and smoking or unsafe conduct on bus; perform pre and post trip safety and maintenance checks; advise supervisor of any maintenance or repair needs; complete records of all trips and submit them weekly.</p>			
<b>Minimum Qualifications:</b>			
<ul style="list-style-type: none"> <li>• Knowledge of basic motor vehicle and school bus operation; local and state traffic ordinances; school bus safety policies and procedures; local and state roads and highways sufficient to locate specific locations and addresses; vehicle maintenance requirements, records and procedures.</li> <li>• Must have a valid Georgia Class B CDL driver's license</li> <li>• Must pass background check</li> <li>• High School diploma or equivalent</li> <li>• Must be at least 18 years of age or older</li> </ul>			
<b>Salary/Benefits:</b> Temporary/Part-time, hourly position with no benefits. Hourly pay rate of \$20/hour or amount that is commensurate with experience.			
<p>Submit an Atlanta Area School for the Deaf Application* or State of Georgia Application to:</p> <p><b>Personnel Office</b> <b>Pamela Maddox</b> <b>Georgia Department of Education</b> <b>Georgia Academy for the Blind</b> <b>2895 Vineville Avenue</b> <b>Macon, GA 31206</b> <b>Pamlea.maddox@doe.k12.ga.us</b> <a href="http://www.gabmacon.org">www.gabmacon.org</a></p>			
<p>Consideration/interviews will begin as soon as a list of applicants is established. Applications/resumes will be evaluated and only those meeting the qualifications will be considered. Top candidates will be contacted for interviews.</p> <p>In accordance with Public Law 99-603, also known as the Immigration Reform and Control Act of 1986, the Department of Education employs only U.S. citizens and lawfully authorized alien workers. All persons hired by the Georgia Academy for the Blind are required to verify identity and employment eligibility and will undergo a criminal background investigation.</p> <p>*An employment application may be obtained from the Personnel Office of the Georgia Academy for the Blind. Resume/application should include daytime telephone number and prior employment history with addresses and telephone numbers. If a resume is submitted, it must be accompanied by a cover letter.</p>			
<b>An Equal Opportunity Employer</b>			