

# Georgia Department of Education

## Job Announcement

<b>Posting Date:</b> continuous recruitment		<b>Apply by:</b> <b>Until Filled</b>	
<b>Announcement:</b> GAB PARA			
<b>Position Title:</b> <b>Paraprofessional</b> <b>Job code:</b>	<b>Location:</b> <b>Georgia Academy for the Blind</b> 2895 Vineville Avenue Macon, GA 31204	<b>Program/Unit:</b> State Schools/Office of Policy and External Affairs	
<b>Description of Duties:</b> Under close supervision, based on specific guidelines and lesson plans developed by teacher, provides direct instruction to students who are visually impaired, and students are visually impaired with other disabilities. Assists teacher in maintaining an effective learning environment. Assists students with individual physical needs, which includes daily living/functional training activities including self-care, feeding, and leisure. Obtains and/or prepares instructional materials/aids in appropriate formats for students. Completes documentation of student progress. Attends seminars, conferences, required job-related training and other staff development training programs. May serve on committees. Must be able to deliver ABA therapy or comparable skill set to meet the needs of the EBD program required by IEP.			
<b>Minimum Qualifications:</b> Paraprofessional Certification from the Georgia Professional Standards Commission, or able to obtain.			
<b>Preferred Qualifications:</b> Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess one or more of the following: <ul style="list-style-type: none"> <li>• Experience as a paraprofessional</li> <li>• Experience working with visually impaired, blind, hard of hearing, deaf, deaf-blind, or multi-disabled students</li> <li>• Knowledge and/or basic skills in Braille.</li> <li>• Knowledge of assistive technology devices</li> <li>• EBD or ABA certification or experience working with EBD students.</li> </ul>			
<b>Salary/Benefits:</b> Pay grade E –\$20,472.39 (min) to \$34,803.06(max) This is a 10-month position paid on a 12-month basis. Salary will be based on the number of days worked. Benefit options include life, disability, dental and health insurance; annual/sick leave; and Employees’ Retirement.			
Submit a Georgia Academy for the Blind Application, State of Georgia Application, or resume* to: <div style="text-align: center; padding: 20px 0;"> <p><b>Georgia Academy for the Blind</b>  <b>Personnel Office:</b>  <b>Pamela Maddox</b>                  2895 Vineville Avenue                  Macon, Georgia 31204                  Telephone: 478-751-6083                  Fax: 478-751-4019                  Email: <a href="mailto:pamela.maddox@doe.k12.ga.us">pamela.maddox@doe.k12.ga.us</a></p> </div>			
Consideration/interviews will begin as soon as a list of applicants is established. Applications/resumes will be evaluated and only those meeting the qualifications will be considered. Top candidates will be contacted for interviews.			
In accordance with Public Law 99-603, also known as the immigration Reform and Control Act of 1986, the Department of Education employs only U.S. citizens and lawfully authorized alien workers. All persons hired by the Georgia Academy for the Blind are required to verify identity and employment eligibility and will undergo a criminal background investigation.			
*An employment application may be obtained from the Personnel Office of the Georgia Academy for the Blind. Resume/application should include daytime telephone number and prior employment history with addresses and telephone numbers. If a resume is submitted, it must be accompanied by a cover letter.			
<b>An Equal Opportunity Employer</b>			

